Poster Session with oVice Quick Reference

First edition: 04/26/2022

Technical Program Committee

configuration

- Common configuration
- Cofiguration for presenters

Contents (Common cofiguration)

Login

Open https://isrs2022-1f.ovice.in/
We recommend using **Google Chrome** as your internet browser.

(1) Enter your name (affiliation).
Example:
Taro Fukushima (ABC University)

(2) Press "Next".

ISRS2022_1F へようこそ

スペース内での名前

名前を入力

☐ プライバシーポリシーと利用規約に同意します。

☐ 18歳以上または、18歳未満の場合は保護者の同意をもらいました。

次へ

oViceアカウントを持っている方は**ログイン**

Login

Open https://isrs2022-1f.ovice.in/
We recommend using **Google Chrome** as your internet browser.

(3) Select audio and video settings.

(4) Press "Start".

Login

Open https://isrs2022-1f.ovice.in/
We recommend using **Google Chrome** as your internet browser.

Do not press the "call" button.

(5) Enter your e-mail address registered to ISRS2022.

(6) Press "Enter".

ISRS2022_1F へようこそ

はじめまして、TestUserさん！
スペース内の人を呼び出して入室許可をもらいましょう。

呼び出し

メールアドレス

メールアドレスは必須です

ENTER

戻る

Logout

(1) Click on the icon at the bottom of the screen to exit the poster room.*

Transition to the lobby screen.

↑ P01-

↓ P09-

福島太郎(XX大学)

ログイン

メールアドレス

メールアドレスを入力

パスワード

パスワードを入力

パスワードを忘れた場合

☑ ログインしたままにする

ログイン

OR

G f in ○ y

oViceアカウントを持っていない方は会員登録

*When you are in the conference room, you will see an icon similar to this one, but it is for leaving the meeting room (see "Using the Meeting Room").

To log in again, please refer to the proedure on the previous pages.

Once you enter the room

If you have any questions, please contact the committee member in charge of oVice, who will be patrolling the space or waiting in the waiting area located at various locations on the screen.

(1) Click the icon and check a notice.

(2) Refer to manuals if needed. Please check the operating instructions and other information.

(3) Click "ISRS2022_2F" when you want to move to second floor.

oVice

Notices

Quick Reference

T. Fukushima
(Fukushima Univ)

Short presentation

ISRS2022

ISRS2022_2F

ISRS2022_1F
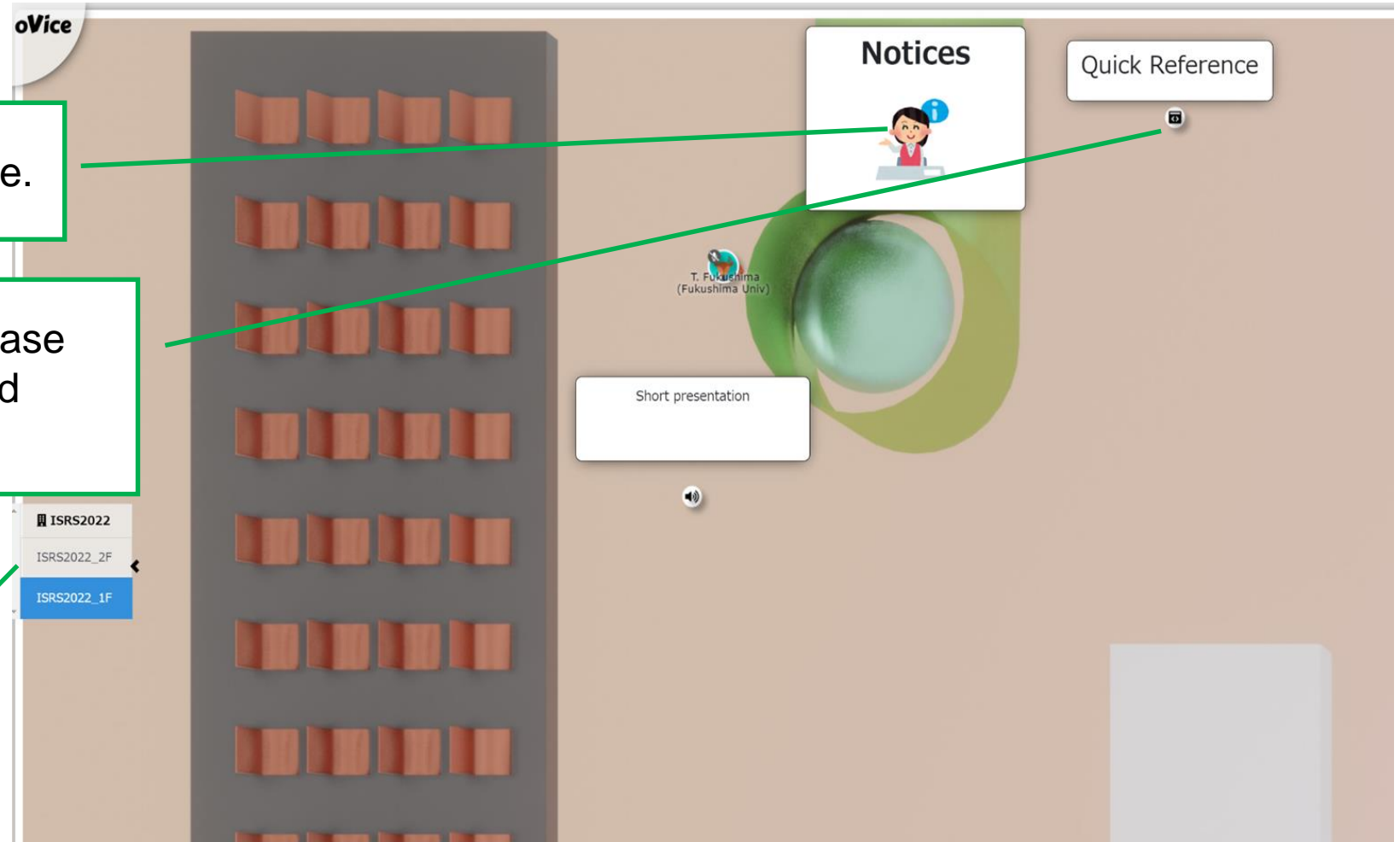
Setting up your own information

You can set and change your own information. You can also change your profile image. As an example of using, if you have an electronic business card and enter the URL (or website URL) in the profile field, other participants can view it by clicking on the URLs.

(1) Click on this icon

(2) Enter your name and profile. If necessary, you can change the profile image.

For participants from Korea and Taiwan

(3) Change "日本語" to "English"

(4) Click "Save" button.

Moving within a space

You can move within a space by double-clicking where you want to go, or by dragging and dropping your own icon. In the latter case, a circle will appear as shown below. This is the area where other participants can hear your voice (and vise-versa) and you can see the poster material.

Poster visible range

(1) Drag and drop the icon.

福島太郎(XX大学)

The dark circle shows earshot.

P09
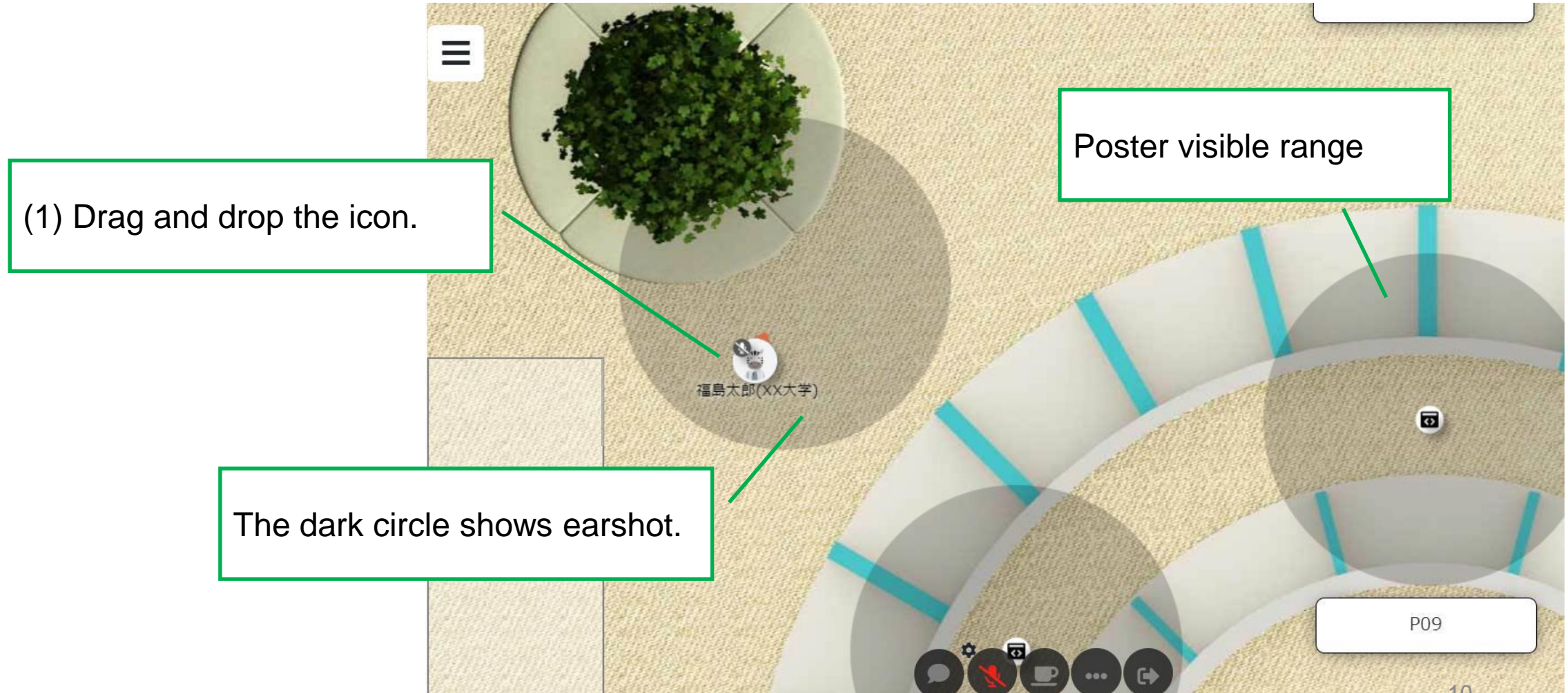
Chat function

Use to send a text message to people around you or directly to individuals. Click a balloon icon at the bottom of the screen within the space.

(1) Click on the balloon icon. Then, the chat screen will open.
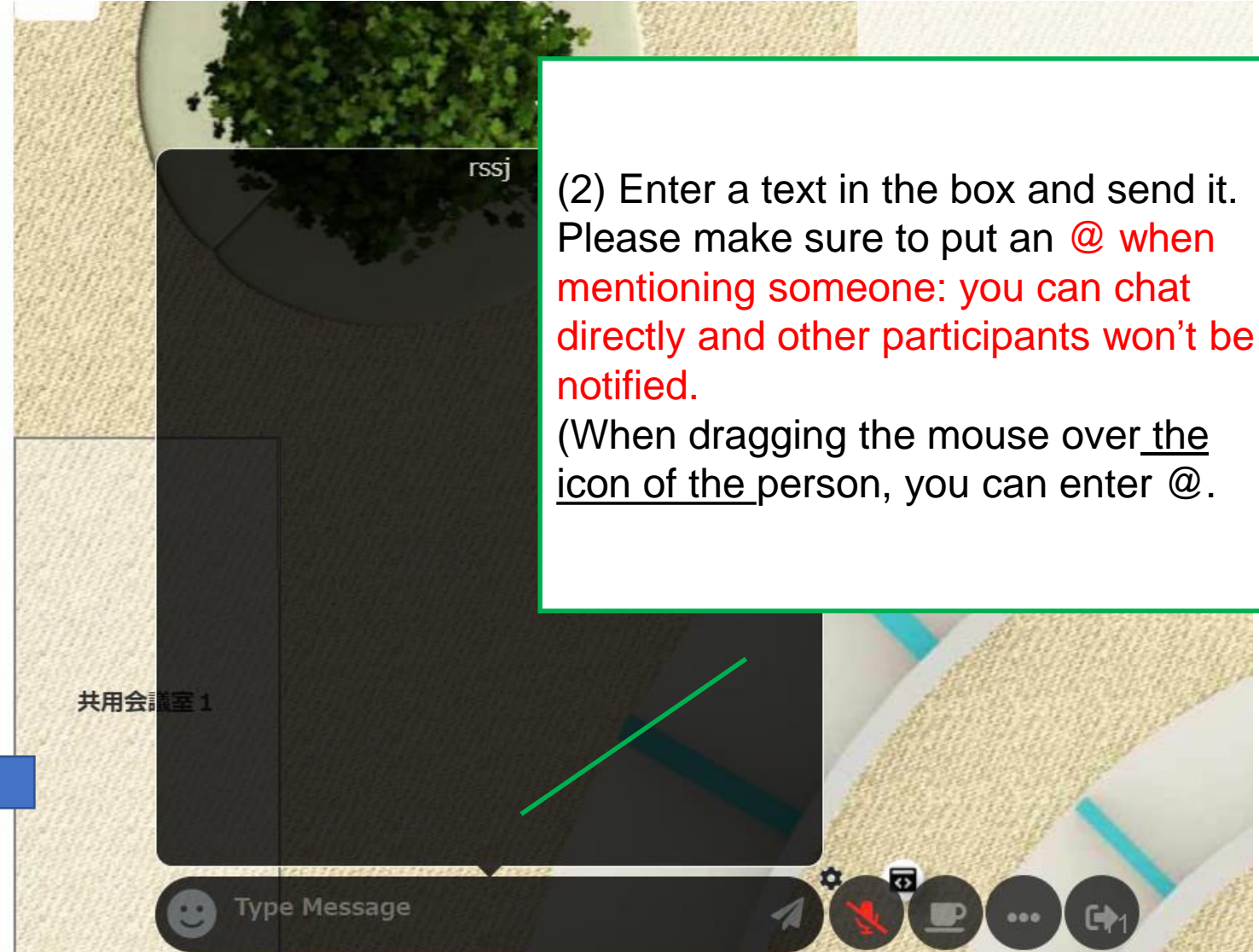
(2) Enter a text in the box and send it. Please make sure to put an @ when mentioning someone: you can chat directly and other participants won't be notified.
(When dragging the mouse over the icon of the person, you can enter @.

Voice setting

You can make voice calls to people around you. You can change the microphone and speaker settings.

(2) Select the device to use.

(1) Click on the gear icon to see the settings menu.

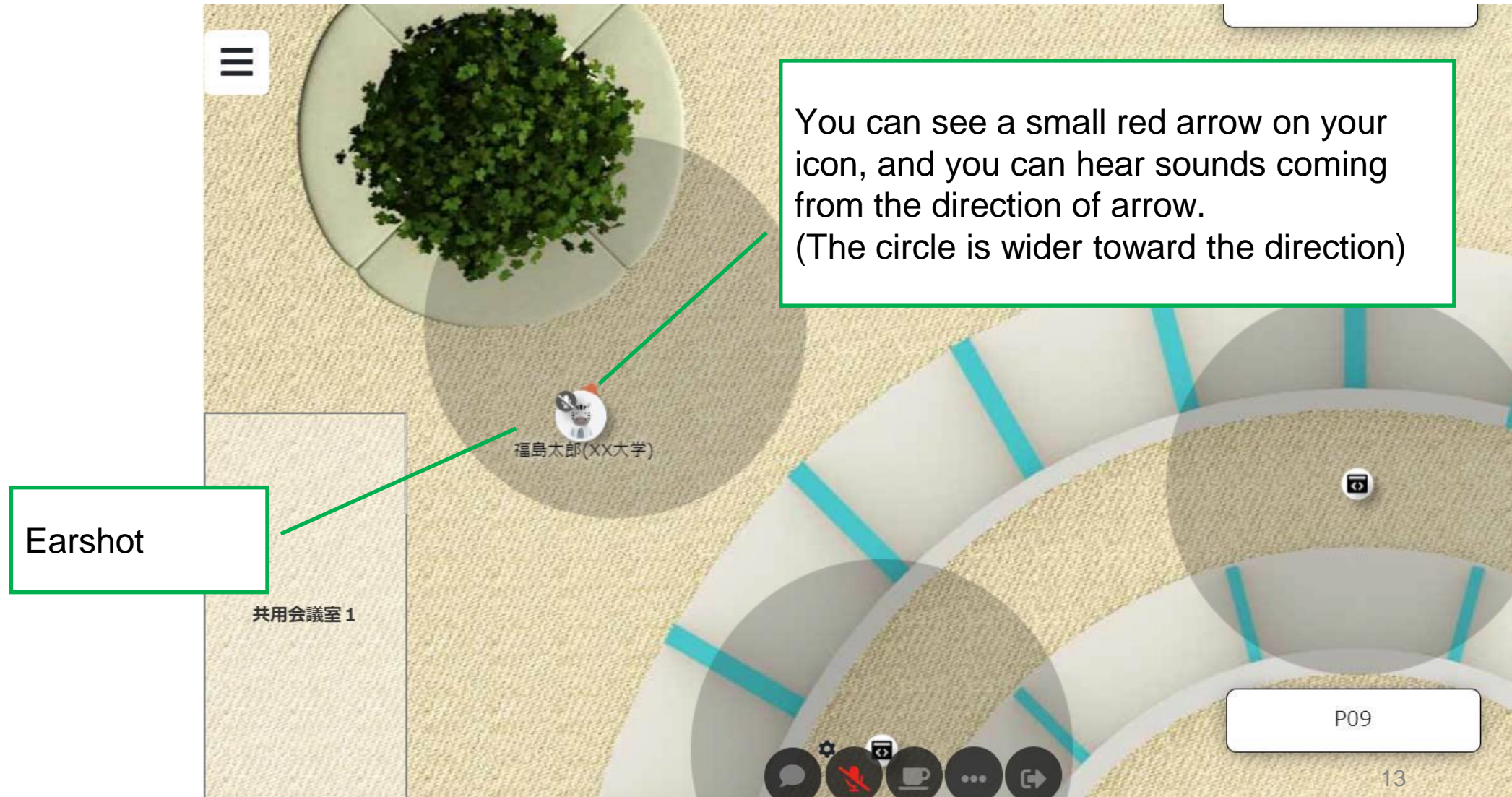|			
🎤	🎧	🔊	Default
	🎧	🔊	H243H (HD Audio Driver for Display Audio)
	🎧	🔊	スピーカー (Realtek(R) Audio)
🎤			マイク (Webcam internal mic)
🎤			マイク配列 (デジタルマイク向けインテル® スマート・サウンド・テクノロジー)
	🎧	🔊	既定 - スピーカー (Realtek(R) Audio)
🎤			既定 - マイク (Webcam internal mic)
	🎧	🔊	通信 - H243H (HD Audio Driver for Display Audio)
🎤			通信 - マイク (Webcam internal mic)

🔊

Turns the microphone ON/OFF. Please turn off your microphone except for when you talk.

Voice call

Please turn on your microphone and speak. The area where your voice can reach is within the circle that appears when you click your icon.

You can see a small red arrow on your icon, and you can hear sounds coming from the direction of arrow.
(The circle is wider toward the direction)

Earshot

福島太郎(XX大学)

共用会議室 1

P09

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Screen sharing

This is a way for participants to talk with each other while watching the same materials.
Note that if you are using the system in an open space (outside of a conference room), the shared screen will be visible to those around you.

(1) the "..." icon.

(2) Select screen sharing

(3) Select whole screen or window (Tab switching)

(4) Select the screen you want to share.

(5) Click "Share".

P09

Use of Conference Room

Please use this function when you want to have a conversation with other participants while browsing materials. This is especially useful when you do not want other people to hear your conversation or see materials.

Entry Completed

(2) You can select the "Lock room" option by selecting "lock" from the "..." menu.
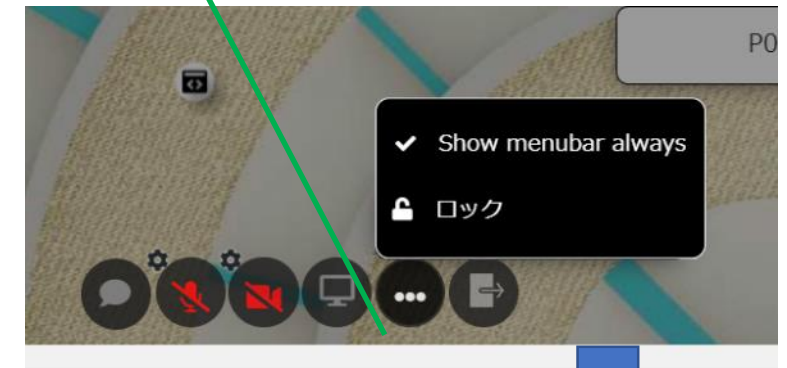
- ✓ Show menubar always
- 🔒 ロック

(1) Click on the conference room you wish to enter

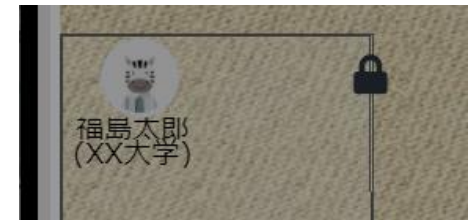Notice: the icon for leaving the poster room is very similar to the icon for leaving conference room.
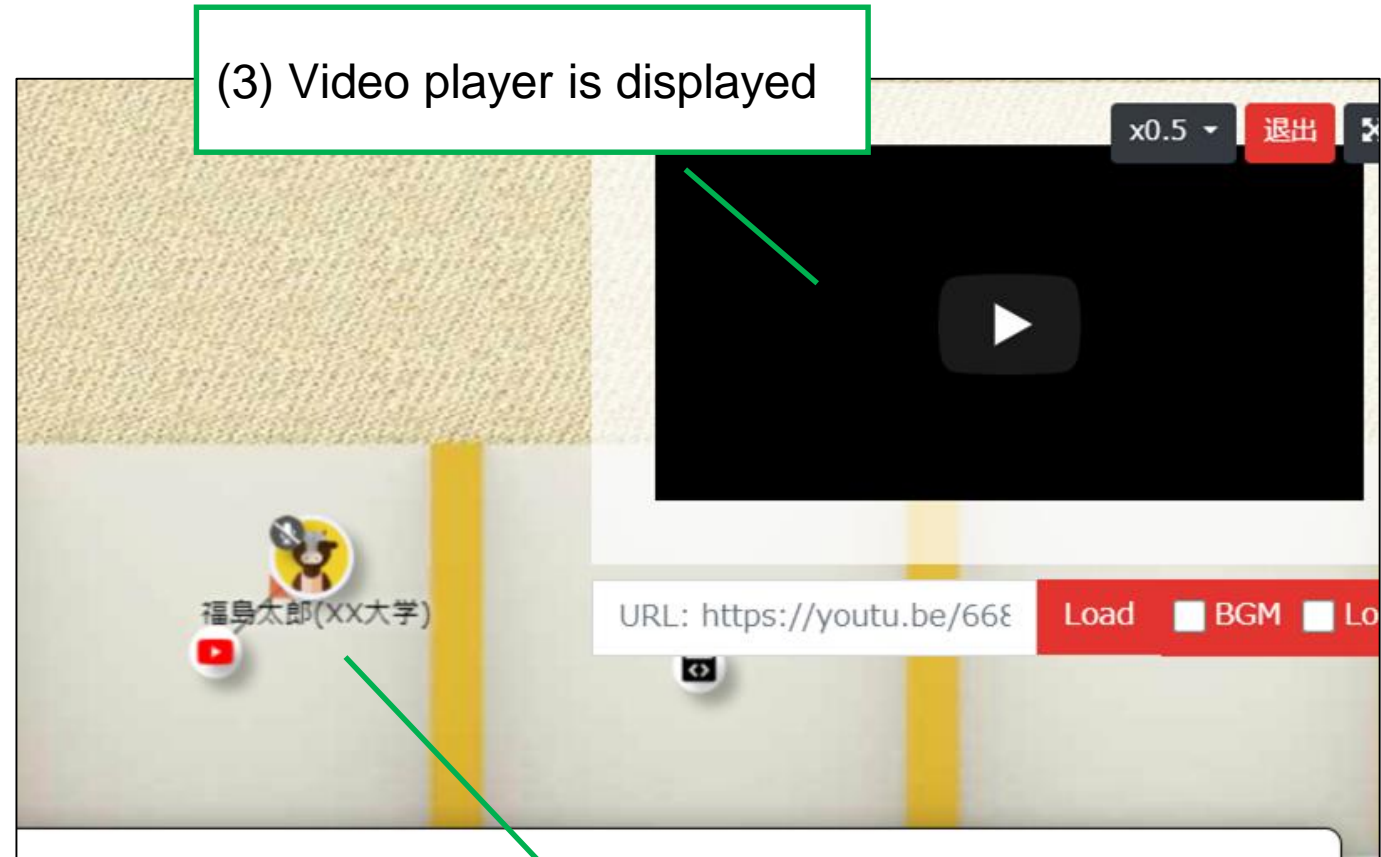
Click this icon to leave the room*.

Watch a video of the corporate exhibition

Move your icon close to the youtube video icon you want to watch. And click on the video icon to connect it to your icon for viewing the video.

(3) Video player is displayed

x0.5 ▾   退出

URL: https://youtu.be/668   Load   ■ BGM ■ Lo

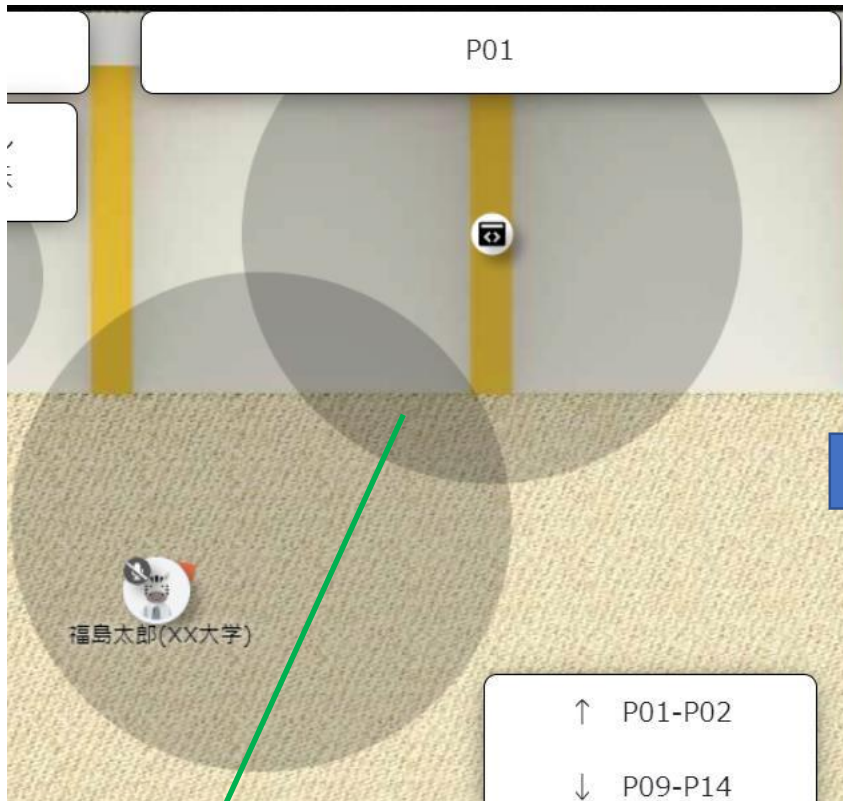(1) Move inside the circle of the video icon

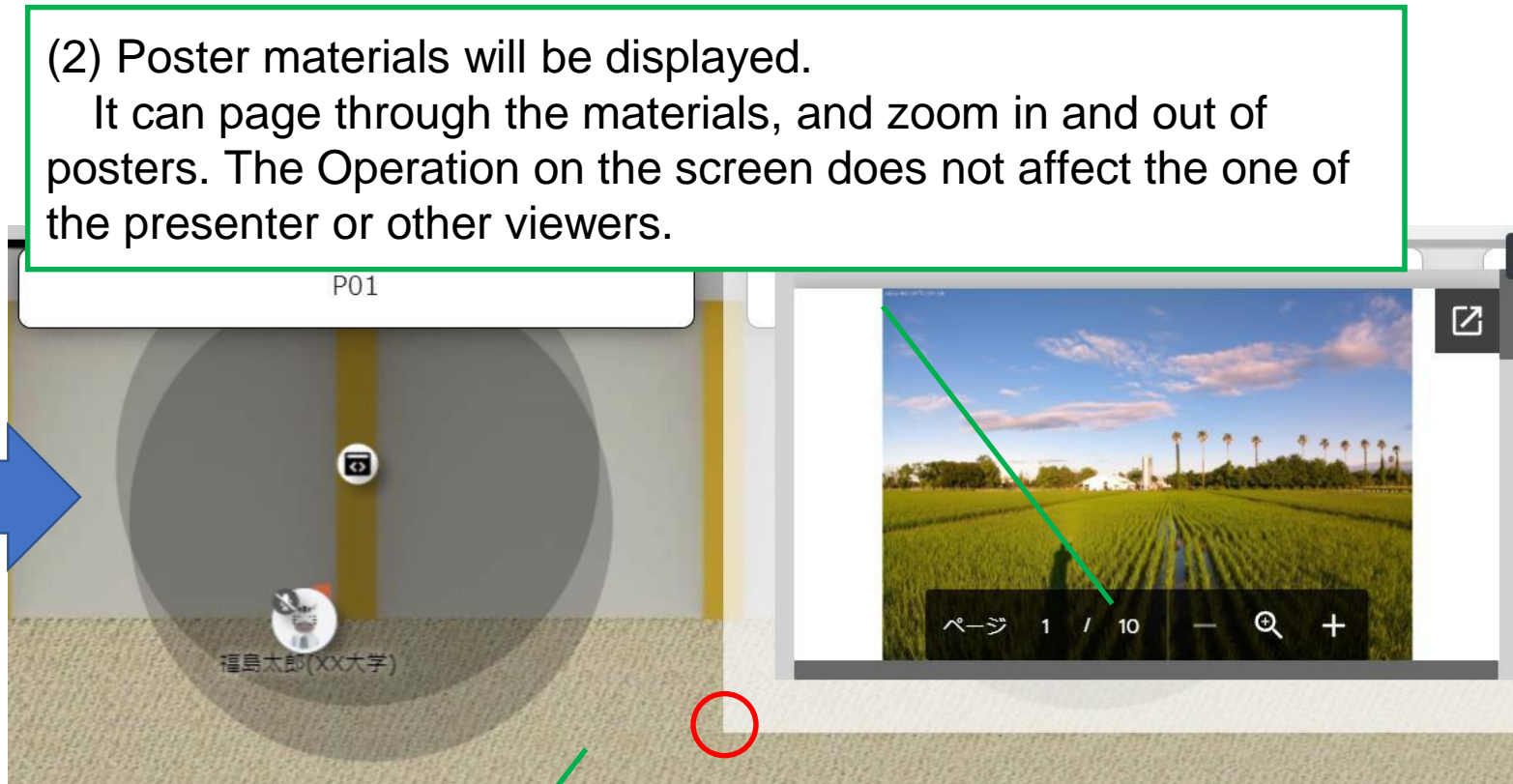(2) Click on the video icon and connect it to your own icon

View Poster

Move your icon to the poster icon you want to see, then the poster will be displayed.

You can check the dark grey circle by dragging your own icon. When you click on the icon
you can see the link and presentation materials, but never delete or change it.

(2) Poster materials will be displayed.
It can page through the materials, and zoom in and out of posters. The Operation on the screen does not affect the one of the presenter or other viewers.

P01

P01

↑ P01-P02

↓ P09-P14

ページ 1 / 10 — ⊕ +

(1) Move inside the circle.

(3) Grab the edge and drag the window to the new size (to resize) as needed.

Ask a question

While you are inside the circle, you can ask questions to the presenter by using chat or voice conversation functions.

Notes: If you want to ask a question in chat box, please send a text message directly to the person as described in the "Chat Function" section. When you chat without mentioning, the conversation will be shared to people in the same space.

P01

TestUser

Presenter

福島太郎(XX大学)

Audience (Questioner)
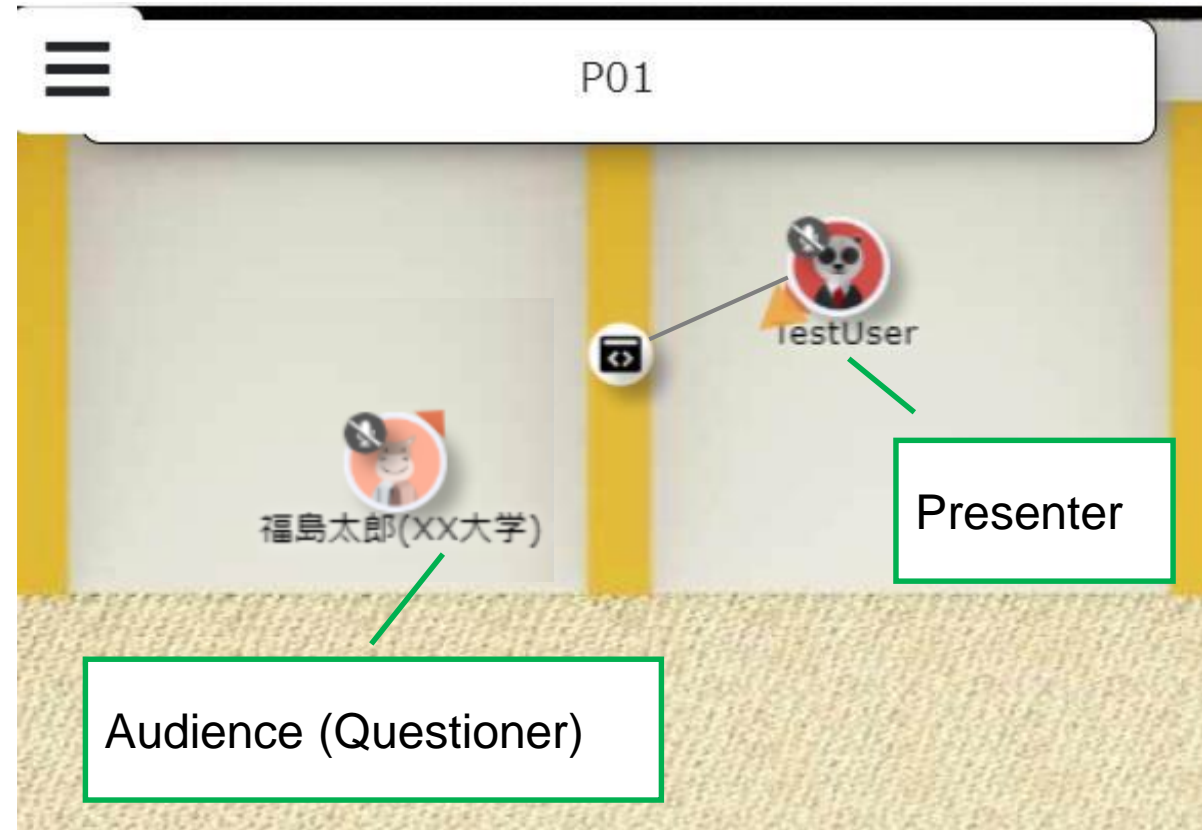
If you are in need of help, please contact

Before entering the poster room (before logging in)
e.g.) Cannot log in, etc.

⇒Please check "Possible Issues" on the next page.
Or, please contact the oVice committee member via the inquiry contact form.

After entering the poster room (after logging in)
(e.g.) I don't know how to use a function, etc.

⇒Please refer to this manual or the oVice Official Help Center.
Reference: oVice official website and help center
https://ovice.notion.site/ovice/Help-Center-English-def2008790d946ddbf14247fe65a7be9

In addition, the committee members for helping you will be in the poster room.

If you are in need of help, please contact

Possible Issues

Audio is not heard well. Other malfunctions or unstable operation may occur.

→ Changes the usage environment (network environment, browser, etc.)
Google Chrome is recommended as most appropriate browser for the oVice.

Reference: https://ovice.notion.site/Which-devices-do-you-support-0dacec84409044fbaf1579b16e231f99

If you are in need of help, please contact

Possible issues

The login page does not appear, functions are not available, etc.

⇒Please check your environment and try to change it.
Reference: https://ovice.notion.site/Which-devices-do-you-support-0dacec84409044fbaf1579b16e231f99

Reference information

In addition to this manual, please refer to the following URL

https://ovice.notion.site/ovice/Help-Center-English-def2008790d946ddbf14247fe65a7be9

For Japanase

https://ja.ovice.wiki/2172b542fb3e4992aeba14e8db9a357b

https://www.youtube.com/watch?v=C8r02gYDA50

https://ja.ovice.wiki/bcba101d4be649ee9ed4bb4863ea5a6a

https://ja.ovice.wiki/cc93059cfcfe420f8b4716492e2aa584

https://ja.ovice.wiki/5b5b3f49882b42738437e7a1351ec63e

https://ja.ovice.wiki/b57e5a96338b4c3c8356e7b49d642a1d

For Presenters

[Make a presentation/explanation](#)

Make a presentation/explanation

⬛ Go to the circle of icons and click on the icon. During your presentation, you will see your own icon and a line connected to it. Your voice will be reached to those within the circle area.

Please note that you will be able to edit the URL of the presentation material once it is connected to the line, but please do not edit it at all.

The presenter's operation is not synchronized with the viewer's display, so that the presenter should let the audience know the place/slides you talk about. For example, "Explain Figure 1," "Explain Page 2," etc.

Click on the icon.

Connected by a line.